



## VCPEA

**Virginia Coalition for the Prevention of Elder Abuse, Inc.**

**Post Office Box 70054**

**Richmond, Virginia 23255**

**info@vcpea.org**

MINUTES  
BOARD OF DIRECTORS MEETING  
November 18, 2015

**Present:** Joyce Martin, David Hominik, Susan Umidi, Courtney O'Hara, Karen Browder, Julius Williamson, Bridgette Roseman, Melissa Harper, Gwen Ingram

**Absent:** Lisa Furr, Sandra Gentry, Joyce Walsh, Kathy Pryor, Rachel Hammer, Michele Sorenson, Carey Raleigh, Chris Stone, Beth Ann Lawson, Mary Ware

### Welcome and Introductions

In the President's absence, Joyce Martin and Karen called the meeting to order and introductions were made. The Board welcomed Gwen Ingram as a new representative from AARP.

### 1. Review of Minutes

Minutes of the September 2, 2015 Board meeting were reviewed and approved. David moved and Julius seconded. Minutes were approved as presented.

**Treasurer's Report** – Total account balances as of Nov 11, 2015 were \$85,916.93 including checking, savings, and investments. The full Treasurer's Report was emailed to Board prior to meeting. Julius moved and Melissa seconded approval of Treasurer's Report.

Joyce Martin has assumed the position of interim Treasurer. The Board said they wanted a cash flow kind of report indicating income and expenses for the three months prior to

the Board meeting. For example, for January Board meeting, Treasurer's Report should include income and expenses for Oct, Nov, Dec, and end within a week before the Board meeting (Jan 6).

a. Finance

- 1) David moved and Julius seconded a motion to automatically reinvest the small dividends we receive monthly in the Davenport accounts that pay these dividends just as we do with the return on other investments.  
Motion unanimously approved.

b. Awareness

- 1) Susan presented on APS at Beth Shalom, a local nursing home.
- 2) David brought some publications from the Consumer Financial Protection Bureau that are written for non-attorneys, They are specific for Virginia and include publications on POA, conservators, VA and Social Security representative payees, among other topics. These and other publications are available free through [www.consumerfinance.gov](http://www.consumerfinance.gov).
- 3) Governor's Conference on Aging will be held May 2-3, 2016. Plans are still being finalized.

**Conference Committee**

a) Scholarships

- i. Geriatric Training and Education Grant (GTE) application has been re-submitted with changes that the first review committee suggested. Decision by the VA Center on Aging (VaCOA) grant review committee is expected first week of Dec.
- ii. There was some discussion about changes that may be necessary to the Conference if the GTE grant funds are not available. Board may need to consider applying for other grants as well as looking for private sponsors.
- iii. If grant is approved, Melissa will review applications with Karen and Joyce Martin.

- b) TAPAS – One inquiry has been received from Lynchburg College, but no specific request for funding.

c. Nominating Committee

- 1) Gwen Ingram has assumed the position on the Board replacing Ron as AARP representative. Board members whose terms are expiring this year

need to decide if they will continue as Board members. Julius will end his term on June 30, 2016.

- 2) Karen will contact Rachel to see if she can continue on Board if teleconferencing is an option.

d. Membership

Karen asked Melissa to draft some form letters such as “welcome” letters, annual membership dues (for individual members and if organizational, then names of people in the organization), scholarship recipients, and membership certificates. These will be emailed to membership.

e. Other business

- 1) Committee Matrix was reviewed. Gwen and Bridgette were added to committees. New matrix will be sent to Board.
- 2) The Board decided that each committee chair submit a written report prior to each Board meeting outlining activities that have been accomplished.
- 3) Teleconferencing was discussed for use at Conference Committee meetings and Board meetings. Bridgette, Melissa, and Courtney will check out possible ways to accomplish this either for free at minimal cost. The first trial will be the next Conference Committee meeting on Thurs., Dec 3 at 10:00. Voting would be done by email.

**NEXT MEETING:**

**Wed., Jan 13, 2016 at University Baptist Church, 1223 W. Main St., Charlottesville, VA at 10:30.**

Meeting was adjourned at 1:15 p.m.

Respectfully submitted,

Joyce Martin, Secretary

**FUTURE MEETINGS:**

Wed., Jan 13, 2016 - Charlottesville

Wed., Mar 9, 2016 - Richmond

Wed., May 11, 2016 - Charlottesville

Wed., July 13, 2016 - Richmond  
Wed., Sept. 14, 2016 – Charlottesville  
Wed., Nov 9, 2016 - Richmond