



MINUTES
BOARD OF DIRECTORS MEETING
July 8, 2015

Present: Lisa Furr, Joyce Martin, David Hominik, Melissa Harper, Susan Umidi, Julius Williamson, Joyce Walsh, Kathy Pryor, Chris Stone, Courtney O’Hara, Karen Browder, Mary Ware, Ron Styles

Absent: Sandra Gentry, Rachel Hammer, Bridgette Roseman, Michele Sorenson, Carey Raleigh, Melissa Harper

1. Welcome and Introductions

President Lisa Furr called the meeting to order and introductions were made.

2. Review of Minutes

Minutes of the May 2015 Board meeting were reviewed and approved. Chris moved and Karen seconded.

3. Treasurer’s Report – Account balances as of July 7, 2015

| | |
|---------------------|------------------|
| Business Savings | \$12,035.60 |
| Checking | <u>15,416.24</u> |
| Total Bank Accounts | \$27,451.84 |
| Investments | <u>58,920.22</u> |
| TOTAL | \$86,372.06 |

There is approximately \$19,000 difference in the organization’s assets compared to April, 2015 due to the GTE grant that was received then and expenses paid to scholarship recipients.

Total Income from Conference was \$5,638.82. Next year any checks arriving after July 1 will be included in the next FY conference income report. Family and Children’s Trust (FACT) is fiscally challenged and may be unable to make their anticipated donation.

The treasurer’s report was approved with Joyce Walsh moving and Kathy second.

Ron developed a new form for the Board to use to provide details of charges when using the VCPEA credit card. David will send it electronically to all Board members.

Karen will hold the VCPEA credit card.

4. Committee Reports

a. Finance

- 1) David reported that VCPEA was unable to obtain event liability insurance.
- 2) The Finance Committee recommended that \$8,000 be budgeted for TAPAS grants.
- 3) The Committee also recommends that VCPEA grow its membership. Organization needs to get an accurate membership list and develop strategies for recruiting and retaining membership.

b. Awareness

- 1) NAPSA members from VCPEA are Lisa, Susan, Joyce Martin, Karen, Chris, and Courtney.
- 2) Conference Committee
 - a) Mary will draft a “Thank You” letter to all sponsors of this year’s conference for Lisa’s signature.
 - b) Margie brought information she has from past year’s conferences. Joyce Martin will sort and keep what is still relevant. Margie is still working on the information that she has for a flash drive.
 - c) The Board voted to make a \$200 donation to the Betty Bazemore Memorial Respite Grant Fund in memory of her as a Helen Napps Award recipient this year.
 - d) Scholarships
 - i. Posting the names of scholarship recipients on vcpea.org was successful. Next year (if the GTE grant is approved) Karen will also write a clear list of tasks that are the recipient’s responsibility and those that are the responsibility of VCPEA.
 - ii. Scholarship Committee recommends that for next year 10 scholarships be awarded from each of the five regions as defined by DSS – Eastern, Central, Piedmont, Northern, and Southwest. For those coming from the Southwest VA region, the stipend will be \$300 to allow for an extra night’s lodging. Other regions will receive a \$200 stipend with the exception of Eastern. VCPEA will attempt to negotiate with Eastern region recipients to accommodate special requests with supervisory approval for a stipend.

- iii. Kathy, David, and Lisa will proofread the GTE Grant Proposal. Karen will send a draft to the Board with the changes in the criteria.
- iv. Conference dates for next year will be May 18-20, 2016.
- v. Potential keynote speaker for 2016 conference is Mark Lachs (?sp) on his New York prevalence study of abuse.
- vi. RFP for workshops and speakers for 2016 conference needs to go out now.

c. Nominating Committee

- a. Carey Raleigh, Eastern Regional Consultant with DARS, Bridgett Roseman with Transitions Family Violence, and Michele Sorenson with Regent University have all agreed to join the Board.
- b. Ron would like to resign from the Board but is willing to continue until his term expires in 2016. There are two people from AARP who are interested in taking his place. Board would like for someone who has experience with VCPEA to take Treasurer's position. Ron and David will assist with transition.
- c. Mary will join the Nominating Committee.

d. Membership

Joyce Martin has worked with Karen to update the VCPEA database.

e. Other business

- a. Use of Go Daddy website will continue with Outlook being used for Email. Karen will set it up.

Note next meeting date has changed!!!!

Next meeting: Wednesday, Sept 2, 2015, 10:30-2 (University Baptist Church, Charlottesville)

Wed., Nov 11 (Richmond) Changed to Wed., Nov 18

Meeting was adjourned at 1:30 p.m.

Respectfully submitted,

Joyce Martin, Secretary