



MINUTES
BOARD OF DIRECTORS MEETING
February 4, 2015

Present: Margie Marker, , Lisa Furr, Joyce Martin, Sandra Gentry, Karen Browder, David Hominik, Ginny Powell, Melissa Harper, Mary Ware, Susan Umidi, Julius Williamson, Ron Styles

Absent: Rachel Hammer, Joyce Walsh, Kathy Pryor, Chris Stone

1. Welcome and Introductions

President Lisa Furr called the meeting to order and introductions were made.

2. Review of Minutes

Minutes of the November 2014 Board meeting were reviewed and approved. Ginny moved and David seconded. Unanimously approved.

3. Treasurer's Report – Treasurer's Report was given by David in Ron's absence.

a. Balance on hand is \$84,017.62 including bank and savings accounts and investments.

Business Savings	\$14,034.93
Checking	<u>12,966.91</u>
	\$27,001.84
Investments	<u>57,015.78</u>
TOTAL	\$84,017.62

b. The money market account has been transferred to a business savings account.

c. Two checks to scholarship recipients have been cashed.

d. The debit card that was issued by the bank to be used for Board expenses was incorrectly issued in Ron's name. It will be returned and a new one requested in the name of "VCPEA.". Lisa will keep card.

e. David now has access codes to read information in Davenport accounts.

4. Committee Reports

a. Finance Committee –

1) After consulting with Mr. Davidson at Davenport & Company, the Finance Committee recommended that VCPEA transfer \$6,000 each (for a total of \$12,000) from our Davenport funds that are currently being held into SPDR Euro Stoxx 50 ETF (FEZ) and Vanguard FTSE All-World ex-US ETF (VEU). FEZ generated a market value increase of 6.55% for the past year, 16.15% for the past three year period; VEU generated 4.77% and 12.72% increases respectively for the same periods.

The initial cost of investing in FEZ and VEU is: 1.5% of the investment or \$85, whichever is higher (for each fund). The same charges would apply should VCPEA later decide to withdraw funds from the accounts. The Board unanimously approved the Finance Committee's recommendation.

2) David has found an independent, locally and family-owned insurance company who will write an insurance policy for liability and malfeasance for individual Board members as well as the Board itself for \$828 per year with a \$1million cap. This does not include event coverage, but David thinks this same company may underwrite event coverage for about \$200 per year. He will check with the agent. Mary moved and Margie seconded the motion to proceed with this insurance coverage. It was unanimously approved by the Board.

b. Advocacy Committee

Ginny will compose a letter that VCPEA can send to the General Assembly which will request funding for additional needs in the public guardian program. It will be sent to the General Assembly the week or two.

c. Public Awareness

Margie took a Certificate of Appreciation, an appreciation letter from VCPEA and a small box of "goodies" to the APS Hotline staff. They sent a letter of acknowledgment to VCPEA.

d. . **Conference Committee**

- 1) Conference committee for 2015: Rachel, Joyce Martin, Joyce Walsh, Margie, Susan and Melissa. Lisa is chairing.
- 2) Scholarship applications will be received ONLY through the VCPEA website using vp@VCPEA.org. Applications will be due by March 20, 2015. Applications have to be submitted as Word documents and no signature is required. A list of those who are approved will be posted on the VCPEA website rather than sending individual email notices. Forty-five (45) scholarships are available but selection committee will choose 50 applicants to allow for those who may cancel. Selection committee is Karen, Joyce Martin, and Ron Styles.

- 3) Melissa will handle Event Brite registration.
- 4) Paige Ulrey from Oregon will give keynote on neglect.
- 5) Dr. Peter Boiling will give closing on Obamacare and aging.
- 6) Other possible workshops include creating temporary shelters for older adults, faith and safety, VA five year plan on aging, coordinating response to abuse, neglect and exploitation, increasing victim safety through collaboration, successful TRIADs, ethics, and three pre-conference workshops.
- 7) Office of the Attorney General will have bags for conference participants. VCPEA will have folders for materials. VCPEA will also have small “give-aways” for participants – perhaps a computer screen cleaning tool.
- 8) Conference Committee will meet Wed., Feb 25 at 1:00 p.m. at Mekong in Richmond.

e. Professional Awareness

- 1) Training and Professional Awareness Support (TAPAS)
 - a). Two requests were received since the Board met in November. One was from Loudon County in the amount of \$1600 to sponsor a seminar regarding hoarding in May. This request was approved. The second request was from a Commonwealth Attorney for \$2800 for publication of 500 copies of a book. This request was not approved. The Board suggested he consider contacting the Commonwealth's Attorneys Services Council to inquire about using his insights and case study in their training curriculum or other materials. Board members also suggested that he consider submitting a request to present some of his relevant work in a workshop at our next Annual Conference in Virginia Beach.

2) Summary of TAPAS Grants awarded this year	
a. AlzPossible for webinar	\$1500
b. Aging Together day-long seminar for creating elder abuse prevention coalition	2200
c. Loudon County seminar on hoarding	<u>1600</u>
TOTAL awarded	\$5300

\$8,000 was set aside in the budget for these grants.

f. Nominating Committee

- 1) Lisa’s former position at Virginia Center on Aging has not filled. .
- 2) Susan Umidi will serve on the Board.

g. Membership

- 1) Karen updated the Board on the membership database. Some editing and review are needed. Joyce Martin will help with data entry. VCPEA has approximately 276 members.

h. Other business

- 1) Helen Napps Award will be given this year at the annual conference. Joy Duke has agreed to assist in selection of this year's recipient. Joyce Martin will edit the nomination form and send to Melissa to post on VCPEA website.
- 2) VCPEA will partner with TRIAD and share a display table for the Virginia Association of Social Work Practitioners (VASWP) conference to be held April 29 – May 1 in Norfolk.
- 3) For all BOD members, what hard-copy documents do you have that should be archived?
- 4) Financial records need to be kept for seven (7) years.
- 5) Lisa will check on purchasing cloud space or a hard drive for centralized storage.
- 6) Karen set up a gmail account for VCPEA. Board members will be given the address and password at a future meeting.
- 7) FACT wants VCPEA to send their issue brief to our membership. Melissa will have link posted on our website.

Two agenda items for March meeting are review of TAPAS guidelines and new committee matrix.

Next meeting 10:30, Wednesday, March 11, 2015, DSS Central Regional Office, Forest Office Park, Richmond, VA

Future meetings 2015:

Wed., May 13 (Charlottesville)

Wed., July 8 (Richmond)

Wed., Sept 9 (Charlottesville)

Wed., Nov Nov 11 (Richmond) **Changed to Wed., Nov 18**

Meeting was adjourned at 1:50 p.m.

Respectfully submitted,

Joyce Martin
Secretary