



BOARD OF DIRECTORS MEETING MINUTES
November 8, 2023

Courtney O’Hara, Sydney Palinkas, Marjorie Marker, Judy Hackler, Brandi Pettey, Paula Kupstas, Diane Hoffman, Victor Little, Carol Driskill, Melissa Harper, Irene Osei, Michele Sorenson, Emily Hardy

- I. Welcome and Introductions - Courtney O’Hara** (President) started the meeting at 10:34am. Members introduced themselves.
- II. Review of September Minutes - Sydney Palinkas** (Secretary) presented the September meeting minutes. The Board voted and approved the minutes. **Sydney** has uploaded the September minutes to the website. .
- III. Treasurer’s Report - Paula Kupstas** presented the Treasurer’s Report. All sponsorships from the 2023 conference have been collected. There are no outstanding transactions.
- IV. 2024 Conference Updates: 28th Annual Conference**
 - May 15-17, 2024, at [Newport News Marriott at City Center](#)
 - Theme - *Empowering Elders: Creating Safe Connections*
 - We’re looking for conference presenters -
 - RFP: find it [here](#). Please share with your networks and beyond. VCPEA plans to send out a formal invitation on Monday, November 13th.
 - We hope workshop proposals will align with our theme, *Empowering Elders: Creating Safe Connections* as well as the following: interactive, innovative and solution focused.

- We're especially interested in workshops that focus on social isolation, person centered care, artificial intelligence and scams, multidisciplinary work to address and prevent elder mistreatment
- The Speaker Committee met on Monday, November 6th. You can see their brainstorm session [here](#).
- Scholarships:
 - Number to be awarded: TBD
 - Online application:
 - Open: 1/1/2024
 - Close: 1/16/2024
- Registration (via [eventbrite](#)):
 - Open: January 22, 2024
 - Early bird (\$450): 1/24/24 - 2/23/24
 - General registration (\$500): 1/24/24 - reach capacity

V. New Board Member Recruitment

There are currently 11 Board members and a total of 19 Board seats. Having recently lost a few long-time Board members, the Board discussed recruiting new members. We will be creating a Board Member Recruitment Committees. The Committee will be tasked with creating a member application, new member welcome packet, and orientation process. **Courtney O'Hara** (President) and **Michele Sorenson** volunteered to work on this. Other members are needed.

VI. TAPAS Update: Diane Hoffman provided an update on the TAPAS grant. VCPEA has awarded \$2,500 so far this year out of \$4,000. **Sydney** will highlight past TAPAS awardees / projects in the newsletter and website.

VII. Communications Committee: Board discussed starting a Communications Committee to help measure the Board's impact from the conference, TAPS, etc.

Sydney Palinkas (Secretary) and **Marjorie Marker** (Vice President) will be working on updating the VCPEA website.

2024 Board Meeting Dates:

January 10th

March 13th

*The conference will take the place of the May meeting

July 10th

September 11th

November 13th